

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-3261

**John Hustis Elementary**

600 S. Hustis. St · P.O. Box 386  
Hustisford, WI 53034  
(920) 349-3228

**Heather Cramer**

District Administrator

**Clint Bushey**

Principal

**Margaret Bell**

Principal

**John Kiefer**

Director Financial Services

**Terri Kreitzman**

Director of Special Education

## **Personnel and Policy Committee Minutes from Monday, April 1, 2019**

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, April 1, 2019, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

### New Business:

- Job Descriptions—Tabled
- Resignation HS Girls Basketball—The committee received an email from Mack McPherson resigning his position as Varsity Girls Basketball Coach, this will be placed on the consent agenda for the April board meeting.
- Staffing 2019-2020—The committee was updated on the posting of the science position and reviewed other staffing needs for the 2019-2020 school year.
- Neola Policy Update –The committee reviewed the policy updated presented and recommends that the update be forwarded to the board for the first reading.
- Health Insurance Update and Renewal--Tabled
- Dental Insurance Renewal—The dental insurance renewal for the district is at 4%. The committee recommended to move the renewal forward to the board for approval.
- Evacuation Drill Update—Mrs. Cramer updated the committee on the evacuation drill conducted on April 1, 2019. The drill went well and continues to show the dedication to school and student safety of our district.
- Employee Handbook Update—Mrs. Cramer indicated that she will be working to bring the committee together to review the employee handbook and propose updates for future review.